



International Organization for Migration (IOM)

The UN Migration Agency

Call for Curriculum Vitae 2022-24

Open to Internal and External Candidates

Position Title : **Cultural Mediator, Emergency Accommodation Center**
Duty Station : **Ghent, Belgium**
Classification : **Ungraded**
Type of Appointment : **Special Short-Term contract, until 30th November 2022
with possibility of extension**
Estimated Start Date : **As soon as possible**

Closing Date : **Re-published until 14 September 2022**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

Context:

Ukrainian displaced persons arriving in Belgium can register themselves to receive temporary protection. Those who wish to do so may request accommodation. For Ukrainian displaced persons who need a place to stay, the Ghent municipality has identified IOM Belgium and Luxembourg as a partner to support the day-to-day operation of temporary accommodation centres. This would ensure effective functioning of safe places from which the affected population can further look for sustainable options, by integrating into the regular housing market and find income generating activities for the duration that temporary protection remains granted. Under the overall supervision of the Chief of Mission, and direct supervision of the Centre Coordinator, the successful candidate will be responsible for interpreting conversations from Dutch or English to Ukrainian and vice versa, participate in daily activities of the centres and identify needs among the residents.

IOM aims to provide safe, age- and gender-appropriate living arrangements and assistance.

Core Functions / Responsibilities:

- 1 Work closely with Coordinator, Coordination Assistant and Social Worker to understand where interpretation needs are.
- 2 Support reception desk by interpreting questions or information into Ukrainian or vice versa.
- 3 Contribute to conducive living environment for the residents in the centers.
- 4 Provide ad hoc interpretation support in the centres.
- 5 Participate and propose joint activities in the reception centres.

- 6 Support identification of the needs among the residents in the centre and refer them to social services in the region (school; leisure activities; medical care, among other services) based on existing and available referral mechanisms;
- 7 Always ensure that the Accommodation Centers are safe protection-sensitive environments and that appropriate referral pathways are respected in case of any harm caused to residents.
- 8 Escalate any sensitive issues following the appropriate referral pathways.
- 9 Perform such other duties as may be assigned.

Required Qualifications and Experience

Education

- Minimum high school degree with three years of relevant experience
- OR
- Education background in social work; pedagogy; cultural mediation; or languages/interpretation studies with 1 year of relevant experience

Experience and skills

- Experience in assisting displaced persons and vulnerable groups;
- Understanding of social services in the region is desirable;
- Experience working in a multi-cultural setting is an advantage;
- Background working with refugees or migrants, and experience in emergency response settings would be a distinct advantage;
- Training or previous work experience on MHPSS is an asset;
- Motivation and willingness to support people in the Ukrainian response is highly appreciated.
- Excellent communication and negotiation skills, personal commitment, efficiency and flexibility;
- Computer literacy in standard software applications;

Languages

Fluency in English and Dutch (oral and written). Working knowledge of Ukrainian or Russian is desirable.

Required Competencies

The incumbent is expected to demonstrate the following values and competencies:

Values

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators *level 1*

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, and verification of residency, visa and authorizations by the concerned Government, where applicable. As part of the mandatory medical entry on duty clearance, candidates will be requested to provide evidence of vaccination against COVID-19.

This post is subject to local recruitment. Only persons holding a valid residence and work permit for Belgium will be eligible for consideration.

How to apply:

Interested candidates are invited to submit their applications – **Questionnaire on Mandatory Requirements** (page 4 of this document), **CV and Cover Letter** – to IOMBrusselsApplications@iom.int by **14 September 2022 at 23:59** the latest, referring to this advertisement (**CFCV 2022-24**).

In order for an application to be considered valid, IOM only accepts applications duly completed. Only shortlisted candidates will be contacted.

Posting period:

From 01.09.2022 until 14.09.2022

Questionnaire on Mandatory Requirements for Local Recruitment in Belgium
CFCV 2022-24, Cultural Mediator, Emergency Accommodation Center

Education and Professional Work Experience

Do you have:

- Minimum high school degree with three years of relevant experience?

OR

- Education background in social work; pedagogy; cultural mediation; or languages/interpretation studies with 1 year of relevant experience?

yes no

Languages

Please indicate your level of fluency (Fluent, Working Knowledge, Basic, None) in the following languages:

English	
Dutch	
Ukrainian	
Russian	

Residence and work permit

- Are you holding a valid residence and work permit for Belgium?

yes no

Date:

Name:

Signature: